

REAL ESTATE APPRAISER ADVISORY COMMITTEE
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

AGENDA

DATE: Wednesday, April 16, 2025

TIME: 10:00 a.m.

IN-PERSON MEETING LOCATION: PVL Exam Room – Room 330
King Kalakaua Building, 3rd Floor
335 Merchant Street
Honolulu, Hawaii 96813

VIRTUAL: Virtual Videoconference Meeting – Zoom Meeting
(Use link below)

[https://dcca-hawaii-gov.zoom.us/j/89494544635?pwd=oaaR28gkztG2lxthV2TRlwbaeuDaiG.1](https://dcca-hawaii.gov.zoom.us/j/89494544635?pwd=oaaR28gkztG2lxthV2TRlwbaeuDaiG.1)

PHONE: (669) 900 6833
MEETING ID: 894 9454 4635
PASSCODE: 537448

AGENDA: The agenda was posted on the State electronic calendar as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

If you wish to submit written testimony on any agenda item, please submit your testimony to appraiser@dcca.hawaii.gov or by hard-copy mail to Attn: Real Estate Appraiser Program, P.O. Box 3469, Honolulu, HI 96801. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members.

INTERNET ACCESS:

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Committee requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.

Your microphone will be automatically muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by

the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

PHONE ACCESS:

If you cannot get internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering "*" and then "9" on your phone's keypad. After entering "*" and then "9", a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing "*" and then "6" on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter "*" and then "6" again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Committee's website at

https://cca.hawaii.gov/pvl/programs/realestateappraiser/advisory_meetings/

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://cca.hawaii.gov/pvl/files/2020/08/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf> .

1. Call to Order
2. Approval of Minutes
 - a. Approval of the Minutes of the February 12, 2025 meeting.
3. Chairperson's Report
 - a. Announcements
4. Executive Officer's Report
5. Applications

The Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with HRS section

92-5(a)(1), and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

a. Courses

1. Pre-Licensing Education - Qualifying Education (QE) / Continuing Education (CE) Courses

a. Appraiser eLearning LLC

- i. Staying Out of the Courtroom unless you're being paid to be there
- ii. Understanding the role of collateral underwriter

b. Appraisal Institute

- i. Case Studies in Appraising Green Residential Building

6. Ratifications

a. Out of State Real Estate Appraiser License/Certificate by Endorsement

- i. Kevin E Lincoln CGA 1632
- ii. John Mackris CGA 1633
- iii. Christopher Thenamann CGA 1634
- iv. Dena Boyd CGA 1635
- v. Phillip Hanshew CGA 1636

b. Temporary Recognition of License

1. Certified General Appraiser (CGA)

- i. Blake Cody Davis
- ii. Michael V Cline
- iii. Matthew L Chapman
- iv. Katy Black
- v. Roland deMilleret
- vi. Brett A Matzek
- vii. Lee Holliday
- viii. Alexander N Conley
- ix. Jeffrey R Shouse
- x. Lynda Gallagher
- xi. Shawn T Horn
- xii. Kristin Herrmann

c. Appraiser Qualifications Board Course Approval Program ("CAP") Courses

1. Calypso

- i. Index 25-007: A Brief Historic Stroll Through America's Architecture

2. Appraiser eLearning

- i. Index 25-006: Public Records, Square Footage & the Real Estate Information Crisis

3. OREP Education Network

- i. Index 25-008: How to Support and Prove your Adjustments
- ii. Index 25-045: Applying Appraisal Standards for Competent Valuations

4. Appraisal Institute

- i. Index 25-011: Online Real Estate Finance, Statistics, and Valuation Modeling
- ii. Index 25-012: Quantitative Analysis / Quantitative Analysis – Synchronous
- iii. Index 25-013: Online Understanding and Appraising Residential REOs
- iv. Index 25-014: Online Using Your HP12C Financial Calculator
- v. Index 25-015: Advanced Market Analysis and Highest & Best Use / Advanced Market Analysis and Highest and Best Use – Synchronous
- vi. Index 25-016: Appraisal of Manufactured Homes / Appraisal of Manufactured Homes – Synchronous
- vii. Index 25-017: General Appraiser Report Writing and Case Studies
- viii. Index 25-018: Litigation Appraising: Specialized topics and applications
- ix. Index 25-019: Online General Appraiser Sales Comparison Approach
- x. Index 25-020: Online General Appraiser Income Approach, Part 2
- xi. Index 25-021: General Appraiser Market Analysis and Highest & Best Use
- xii. Index 25-022: Case Studies in Appraising Green Residential Buildings
- xiii. Index 25-023: Fair Value, Market Value, Fair Market Value/ Fair Value, Market Value, Fair Market Value – Synchronous
- xiv. Index 25-024: Review Case Studies – General / Review Case Studies – General Synchronous
- xv. Index 25-025: Advanced Residential Applications and Case Studies, Part 1 / Advanced Residential Applications and Case Studies, Part 1 – Synchronous
- xvi. Index 25-026: Advanced Residential Report Writing, Part 2
- xvii. Index 25-027: Online Introduction to Green Buildings: Principles & Concepts
- xviii. Index 25-028: Online Analyzing Operating Expenses
- xix. Index 25-029: General Appraiser Site Valuation and Cost Approach
- xx. Index 25-030: Online Case Studies in Appraising Green Residential Buildings
- xxi. Index 25-031: Online the Discounted Cash Flow Model – Concepts, Issues & Applications

- xxii. Index 25-032: Real Estate Finance, Statistics, and Valuation Modeling
- xxiii. Index 25-033: Supervisory Appraiser/Trainee Appraiser Course
- xxiv. Index 25-034: Valuation Overview of Accessory Dwelling Units / Valuation Overview of Accessory Dwelling Units Synchronous
- xxv. Index 25-037: Basic Appraisal Principles
- xxvi. Index 25-038: Online Basic Procedures
- xxvii. Index 25-039: Online Basic Principles
- xxviii. Index 25-040: Online fundamentals of Apartment Appraising
- xxix. Index 25-041: Online FHA Appraising – Principles and Procedures
- xxx. Index 25-042: Online Small Hotel/Motel Valuation
- xxxi. Index 25-043: Impact of Short-Term Rentals (On Real Property Valuation)
- xxxii. Index 25-044: Fundamentals of the Uniform Appraisal Standards for Federal land

5. McKissock

- xxxiii. Index 25-035: The Appraiser's Guide to the New URAR
- xxxiv. Index 25-036: Live Webinar: Scope of Work and the new URAR

7. Next Meeting:
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| Date: | Wednesday, June 18, 2025 |
| Time: | 10:00 a.m. |
| In-Person: | PVL Exam Room 330
King Kalakaua Building, 3rd Floor
335 Merchant Street
Honolulu, Hawaii 96813 |
| Virtual: | Zoom Meeting |

8. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, contact Hector West at (808)586-2692 or appraiser@dcca.hawaii.gov as soon as possible, preferably by April 14, 2025. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.