

**REAL ESTATE APPRAISER ADVISORY COMMITTEE**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**AGENDA**

**DATE:** Wednesday, October 16, 2024

**TIME:** 10:00 a.m.

**IN-PERSON MEETING LOCATION:** Queen Liliuokalani Conference Room  
King Kalakaua Building, 1st Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

**VIRTUAL:** Virtual Videoconference Meeting – Zoom Meeting  
(Use link below)  
<https://dcca-hawaii-gov.zoom.us/j/85962856002?pwd=iCj7W3WA3vzxaTcUV3lreAaymAVrag.1>

**PHONE:** 669 900 6833  
**MEETING ID:** 859 6285 6002  
**PASSCODE:** 963429

**AGENDA:** The agenda was posted on the State electronic calendar as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

If you wish to submit written testimony on any agenda item, please submit your testimony to [appraiser@dcca.hawaii.gov](mailto:appraiser@dcca.hawaii.gov) or by hard-copy mail to Attn: Real Estate Appraiser Program, P.O. Box 3469, Honolulu, HI 96801. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members.

**INTERNET ACCESS:**

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Committee requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., \*\*\*\*\*@\*\*\*mail.com.

Your microphone will be automatically muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

**PHONE ACCESS:**

If you cannot get internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering "\*" and then "9" on your phone's keypad. After entering "\*" and then "9", a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing "\*" and then "6" on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter "\*" and then "6" again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Committee's website at

[https://cca.hawaii.gov/pvl/programs/realestateappraiser/advisory\\_meetings/](https://cca.hawaii.gov/pvl/programs/realestateappraiser/advisory_meetings/)

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://cca.hawaii.gov/pvl/files/2020/08/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

1. Call to Order
2. Approval of Minutes
  - a. Approval of the Minutes of the August 14, 2024 meeting.
3. Chairperson's Report
  - a. Announcements
4. Executive Officer's Report
  - a. 8 Hour Bias and Fair Housing Qualifying Education (QE) Requirement

Eight (8) hour course on valuation bias and fair housing laws and regulations will be added to the QE beginning January 1, 2026.

b. Addition to Continuing Education (CE) Requirements

The Appraiser Qualifications Board (AQB) added two distinct CE requirements for valuation bias and fair housing laws and regulations education.

5. Applications

The Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with HRS section 92-5(a)(1), and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

a. Out of State Real Estate Appraiser License/Certificate by Endorsement

1. Certified General Appraiser (CGA)

a. Kim D Adamescu

b. Courses

1. Pre-Licensing Education / Continuing Education Courses

a. OREP Education Network

i. Applying Appraisal Standards for Competent Valuations

ii. Hawaii Chapter of the Appraisal Institute

1. Creating the New Appraisal Report, Are You Ready?

2. State of the Appraisal Profession

3. Technology for Commercial Real Estate Professionals

2. Ratifications

a. Appraiser Qualifications Board Course Approval Program ("CAP") Courses

i. McKissock

a. Index 24-164: Uncovering and Valuing Current Luxury Home Trends

b. Index 24-165: Live Webinar: Cracking the Code- Demystifying Desktop and Hybrid Appraisals

c. Index 24-163: Navigating Desktop & Hybrid Appraisals

ii. Calypso Continuing Education

a. Index 24-166: FHA Site Inspection for Appraisers

iii. The CE Shop, LLC

a. Index 24-158: Appraising Energy - Efficient and Green Homes

b. Index 24-169: Supervisory Appraiser / Trainee Appraiser

c. Index 24-268: Appraisal Economics and Value

d. Index 24-167: 2024 15-hour National USPAP Course

6. Next Meeting:           Date:           Wednesday, December 11, 2024  
                                  Time:           10:00 a.m.  
                                  In-Person:    Queen Liliuokalani Conference Room  
  King Kalakaua Building, 1<sup>st</sup> Floor  
  335 Merchant Street  
  Honolulu, Hawaii 96813  
                                  Virtual:       Zoom Meeting

7. Adjournment

***If you need an auxiliary aid/service or other accommodation due to a disability, contact Hector West at (808)586-2692 or [appraiser@dcca.hawaii.gov](mailto:appraiser@dcca.hawaii.gov) as soon as possible, preferably by October 14, 2024. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.***

10/10/2024