

## **REAL ESTATE APPRAISER ADVISORY COMMITTEE**

Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

### **AGENDA**

**Date:** April 5, 2023

**Time:** 10:00 a.m.

**In-Person Meeting Location:** Queen Liliuokalani Conference Room  
HRH King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii 96813

**Virtual Participation:** Virtual Videoconferencing Meeting – Zoom Webinar  
(use link below)  
<https://dcca-hawaii-gov.zoom.us/j/91325731538>

**Phone:** +1 (669) 900-6833

**Meeting ID:** 913 2573 1538

**Agenda:** Posted on the State electronic calendar as required by Hawaii Revised Statutes ("HRS") section 92-7(b).

If you wish to submit written testimony on any agenda item, please email your testimony to [appraiser@dcca.hawaii.gov](mailto:appraiser@dcca.hawaii.gov) or by hard copy mail to: Attn: Real Estate Appraiser Program, P.O. Box 3469, Honolulu, HI 96801. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Committee members.

### **INTERNET ACCESS:**

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Committee requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., \*\*\*\*\*@\*\*\*mail.com.

Your microphone will be automatically muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

### **PHONE ACCESS:**

If you cannot get internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your phone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “\*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Program’s website at  
[http://cca.hawaii.gov/pvl/programs/realestateappraiser/advisory\\_meetings/](http://cca.hawaii.gov/pvl/programs/realestateappraiser/advisory_meetings/).

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://cca.hawaii.gov/pvl/files/2020/08/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

1. Call to Order
2. Approval of the February 1, 2023, meeting minutes
3. New Business

The Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with HRS section 92-5(a)(1), and to consult with the Board’s attorney on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

A. Review of Applications

1. Travis S. Rasmussen (State Licensed Appraiser)
2. Hiromi M. Rodrigues (Certified General Appraiser)
3. Desiree L. Manuel (Certified General Appraiser)

B. Review of Courses (see attached list)

4. Permitted Interaction Group

Discussion on incorporating the Practical Applications of Real Estate Appraisal (“PAREA”) program into the Real Estate Appraiser Program and amendments to Hawaii Revised Statutes chapter 466K and Hawaii Administrative Rules chapter 16-114.

5. Next Meeting: June 7, 2023  
10:00a.m.

Virtual Videoconference Meeting – Zoom Webinar

and

|                             |                                                                                                                            |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------|
| In-Person Meeting Location: | Queen Liliuokalani Conference Room<br>HRH King Kalakaua Building<br>335 Merchant Street, First Floor<br>Honolulu, HI 96813 |
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6. Adjournment

*If you need an auxiliary aid/service or other accommodation due to a disability, contact Shelley Choy at (808) 586-2655 or [appraiser@dcca.hawaii.gov](mailto:appraiser@dcca.hawaii.gov) as soon as possible, preferably within two (2) business days of the meeting. If a response is received after that date, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. Upon request this notice is available in alternate formats such as large print, Braille, or electronic copy.*

3/30/23

# 2022 - 2023 Real Estate Appraiser Courses

| Index No. | Course Provider                                                                | Title                                                                                  | Hours                                          | Approval                                  |
|-----------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------|
| 23-275    | Franklin Energy Services, LLC                                                  | Accredited Green Appraiser                                                             | 20 CE                                          | [renewal of 20-264]                       |
| 23-276    | Hawaii Chapter of the Appraisal Institute                                      | Marketability Studies: The Six Step Process & Basic Applications                       | 7 CE                                           |                                           |
| 23-277    | American Continuing Education Institute<br>d.b.a. Calypso Continuing Education | Cultural Competency and Elimination of Bias in Appraisals                              | 3 CE                                           |                                           |
| 23-278    | OREP Education Network                                                         | Appraiser Liability and Risk Management                                                | 7 CE                                           |                                           |
| 23-279    | The CE Shop, LLC                                                               | Supervisory Appraiser/Trainee Appraiser Course                                         | 4 CE                                           | Approved 12/22/22<br>CAP Expires 12/22/25 |
| 23-280    | The CE Shop, LLC                                                               | 2022-2023 7-Hour Equivalent USPAP Update Course                                        | 7 CE                                           | Approved 08/24/21<br>CAP Expires 12/31/23 |
| 23-281    | The CE Shop, LLC                                                               | 2022-2023 15-Hour Equivalent USPAP Update Course                                       | 15 QE w/exam<br>15 CE w/exam<br>14 CE w/o exam | Approved 01/01/23<br>CAP Expires 12/31/23 |
| 23-282    | Appraiser eLearning LLC                                                        | Appraiser's Guide to Appraisal Inspections (Online)                                    | 7 CE                                           |                                           |
| 23-283    | Appraiser eLearning LLC                                                        | Elimination of Bias and Cultural Competency for Appraisers - with Real World Relevance | 3 CE                                           |                                           |
| 23-284    | Appraiser eLearning LLC                                                        | Desktops 101: Navigating GSE Appraisal Modernization                                   | 4 CE                                           |                                           |
| 23-285    | Appraiser eLearning LLC                                                        | 2023 Appraiser's Conference and Trade Shows (ACTS) - Day 1                             | 7 CE                                           |                                           |
| 23-286    | Appraiser eLearning LLC                                                        | 2023 Appraiser's Conference and Trade Shows (ACTS) - Day 2                             | 7 CE                                           |                                           |
| 23-287    | Appraiser eLearning LLC                                                        | Desktops 101: Navigating GSE Appraisal Modernization [Online]                          | 4 CE                                           |                                           |
| 23-288    | Appraiser eLearning LLC                                                        | FHA Roadmap                                                                            | 7 CE                                           |                                           |
| 23-289    | Appraiser eLearning LLC                                                        | The Other Appraisal Reports: Exploring Restricted & Oral Appraisal Reports             | 7 CE                                           |                                           |
| 23-290    | McKissock, LP                                                                  | Live Webinar: Residential Appraiser Site Valuation and Cost Approach                   | 15 QE w/exam<br>15 CE w/exam<br>14 CE w/o exam | Approved 04/22/23<br>CAP Expires 04/22/26 |
| 23-291    | McKissock, LP                                                                  | Live Webinar: Residential Report Writing and Case Studies                              | 15 QE w/exam<br>15 CE w/exam<br>14 CE w/o exam | Approved 05/20/23<br>CAP Expires 05/20/26 |

QE = Qualifying Education  
CE = Continuing Education

ALL COURSES APPROVED 01/01/2022 unless otherwise noted

\*CAP APPROVAL COURSES  
expire on approval end date or 12/31/2023  
[ whichever one is sooner ]